



Alameda County Leadership Academy Coaches Orientation

October 18, 2021

10:00 a.m. – 11:00 a.m.

<https://us02web.zoom.us/j/88470596793>

Meeting ID: 884 7059 6793

Passcode: 857017

1. Self-introductions – Pamela Miller/Wandzia Rose & All
 - a. Name & position
 - b. "As a coach, what do you want out of the coaching experience?"
2. Goals of coaching element to Academy
 - a. Enrich the overall experience for the Academy participants
 - b. Provide confidential career development advice and other support for each of the Academy participants
 - c. Enhance the organizational and professional network of the participants
 - d. Renew and refresh the senior manager/coaches
3. Responsibilities
 - a. Pamela Miller/Wandzia Rose
 - b. Coaches
 - c. Participants
4. Minimum of four sessions
 - a. Info interview
 - b. Development conversation
 - c. Follow up conversation
 - d. Post-graduation conversation on how graduate can leverage the Academy experience
 - e. Optional - take the participant to a professional meeting or some other meeting or event
5. The sequence of steps in conducting a development conversation
6. A few tips for coaches
7. Review of resources
 - a. Coaches Corner on the ACLA website
 - b. Book – The Extraordinary Coach by Zenger & Stinnett
 - c. Handout "F.U.E.L. Coaching Model"
 - d. Article "7 Habits of Highly Effective Mentors"
 - e. Article "How To Mentor Someone Who Doesn't Know Their Career Goals"
 - f. Other resources posted on the ACLA website in the Coaches Corner
8. Q & A