Participant Contract

Alameda County Local Government Leadership Academy
October 2019 through April 2020

Seven (7) Academy Sessions

The agency and participant are investing in the participant's development, which requires their full participation in all seven full-day sessions. Participant has checked their vacation schedule and other work meeting schedules and has no conflicts with the dates of the Academy. The participant's supervisor or manager will NOT assign the participant to a work meeting or some other work on the following Academy dates:

Session 1: October 3, 2019
Session 2: November 7, 2019
Session 3: December 5, 2019
Session 4: January 9, 2020
Session 5: February 13, 2020
Session 6: March 5, 2020
Session 7: April 2, 2020

Team Project

Each participant serves on a project team sponsored by the Alameda County City Managers Association (ACCMA). Project teams will present their findings to the ACCMA.

In addition to the team meetings at the end of each Academy session, the team projects typically require approximately two additional hours per month, which are done on agency work time. Supervisor acknowledges this commitment and will adjust workloads to facilitate successful participation in the team project.

Coaching

Each participant will be assigned a coach who is a senior leader not in the participant's chain of command. The participant and his/her coach will meet four times and supervisor acknowledges that participant will typically meet with their coach during work time.

Participant name (printed): _____

Participant Signature: _____

Direct Supervisor Signature: _____

Manager/Dept. Head Signature: _____

The contract must be signed by the participant, his/her supervisor and the manager or department head. The signed contract must be turned in at the first Academy session on October 3, 2019.