

Participant Contract

Alameda County Local Government Leadership Academy
October 2020 through April 2021

Seven (7) Academy Sessions

The agency and participant are investing in the participant's development, which requires their full participation in all seven full-day sessions. Participant has checked their vacation schedule and other work meeting schedules and has no conflicts with the dates of the Academy. The participant's supervisor or manager will NOT assign the participant to a work meeting or some other work on the following Academy dates:

- Session 1: October 1, 2020**
- Session 2: November 5, 2020**
- Session 3: December 3, 2020**
- Session 4: January 7, 2021**
- Session 5: February 4, 2021**
- Session 6: March 4, 2021**
- Session 7: April 1, 2021**

Team Project

This year, given the pandemic and the challenges of managing remote work, staffing shortages and other issues agencies are dealing with, the typical team project component of the Academy will not be included.

There may be discussion during each session on issues agencies are facing in light of the pandemic and sharing of best practices in how to effectively work through those issues.

Coaching

Each participant will be assigned a coach who is a senior leader not in the participant's chain of command. The participant and his/her coach will meet four times and supervisor acknowledges that participant will typically meet with their coach during work time.

Participant name (printed): _____

Participant Signature: _____

Direct Supervisor Signature: _____

Manager/Dept. Head Signature: _____

The contract must be signed by the participant, his/her supervisor and the manager or department head. The signed contract must be turned in at the first Academy session on October 1, 2020.